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3 March 1961

MEMORANDUM FOR: Assistant Director, Central Reference

THRU : Chief, Document Division
Chief, Machine Division

SUBJECT : Tabulation of Inteliofax Requests

1. In response to your request for a survey of Inteliofax requests a sample has been prepared covering six months of 1960. Separate tables are enclosed for Agency and for non-CIA requests.
2. Tab A. represents a summary of requests by subject category. All requests were placed in one of the seventeen categories according to the principal subject or evident purpose of the question. The table for CIA requests has been analyzed to show the number of abstract or concrete subjects searched. The ratio of two to one in favor of abstract questions shows that interpretation and selection of references is an essential part of Inteliofax service. In the one-third of requests which are concrete there is still a measure of selection provided by the Inteliofax Reference Group in arranging citations according to the amount of information (substantial or fragmentary).
3. Tab B. shows the number of times the various chapters of the ISC were used for the same requests. Only the 700 Chapter was divided because of the essential differences between commodities, products, and trade/finance which are all contained in one chapter. This table does not appear to have a direct application to quantitative studies. The totally different structure of the new ISC which relies heavily on code modifiers would probably invalidate even a complete code and decimal tabulation of past requests for evaluating code usage. One item of interest is indicated by codes used to answer non-CIA requests. The Armed Services rely on Inteliofax primarily for political, scientific and industrial information used in support of the MIS program. Their requests for purely military information are relatively few.
4. A procedure has been planned to provide machine listings of all requests after 1 January 1961 according to subject category, dates of coverage, files searched and other statistical data. Punched card control will permit Machine Division to tabulate requests and issue accounting statistics at any time. The only manpower required for record-keeping will be that needed for key punching one ISC card per request.

25X1A

[Redacted Signature]

Staff Assistant, Document Division

25X1A

[Redacted Signature]

Staff Assistant, Machine Division

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INTELLOFAX REQUESTS SHOWING CATEGORY	GENERAL COUNSEL	Approved For Release 2001/08/30 : CIA-RDP67-00996R000100110100-1																							TOTAL
		ONE	DC	DO	DO	DO	OPR	OSI	25X1A	DO/P	DDI & DD/S	DOS	OS	OBI	OTR	LOGISTICS	COMMO	PIC	BR	IR	GR	LY	ADG	ABSTRACT CONCRETE	
POLITICAL	2	5	5	1	1		6			35	1				3									A	59
INTELLIGENCE & SECURITY									57	16			5				3							A	81
INSTALLATIONS (INDUSTRIAL/AIRFIELD)							7	3		3					1			3		2				C	19
TRADE, FINANCE, PLANS & MANAGEMENT			1				6			5		1			1					1				A	15
ORGANIZATIONS			3				2	2		36			1		5									A	49
MFG'D PRODUCTS, EQUIPMENT & METHODS			2			1	13	4	27	1	2													C	50
INDUSTRY SURVEY							4																	C	4
RESEARCH & STATE OF DEVELOPMENT			1				4	122							3							1	1	A	132
GEOGRAPHY							3	1																C	4
DEFENSE & ARMED FORCES			2				14	8		8				1						4				A1/3 C2/3	37
TRANSPORT & COMMUNICATIONS							13	2		28	11		1				1			2		1		C	59
COMMODITIES					2					1	1													C	4
PERSONALITIES (ACTIVITIES)										2														A	2
AREA DESCRIPTIONS							1			2			1											C	4
INFORMATION SOURCES (E.G. DIRECTORIES)					1					1										1		27		C	30
SOCIOLOGY & MEDICINE							2	60		2	14	1			1			1			26*	3		A	110
AREA RUNS			1	2			12	3		1	16			2	2	1			5		1			A C	46
TOTALS	2	6	16	1	4	1	87	205	84	33	152	2	2	9	3	15	4	9		11	26	32	1		705

CIA REQUESTS
6 MONTHS SAMPLE - 1960
* MOTION PICTURE REFS.

ABSTRACT = 453
CONCRETE = 222

Tab A - 2

INTELLOFAX REQUESTS
SHOWING CATEGORY

25X1A

		AGRIC	DEFENSE	NSA	INTERIOR	USIA	STATE	AIR	NAVY	ARMY	ABSTRACT CONCRETE	TOTAL
POLITICAL			2			1	9	3		1	A	16
INTELLIGENCE & SECURITY							2	1		1	A	4
INSTALLATIONS (INDUSTRIAL/AIRFIELD)								10	1		C	11
TRADE, FINANCE, PLANS & MANAGEMENT								1			A	1
ORGANIZATIONS							7	4			A	11
MFG'D PRODUCTS, EQUIPMENT & METHODS			1	1	1		3		1	8	C	15
INDUSTRY SURVEY					4		1		1	5	C	11
RESEARCH & STATE OF DEVELOPMENT	1			1				7	2	16	A	27
GEOGRAPHY									24	7	C	31
DEFENSE & ARMED FORCES				23				8	5	21	A1/3 CB/3	57
TRANSPORT & COMMUNICATIONS				31		1		7	14	32	C	88
COMMODITIES		1			4					10	C	15
PERSONALITIES (ACTIVITIES)											A	
AREA DESCRIPTIONS									1	13	C	14
INFORMATION SOURCES (E.G. DIRECTORIES)								1		2	C	3
SOCIOLOGY & MEDICINE	1	3		1		6	8	1	1	5	A	26
AREA NUMS								1	1	2	A1/2 C1/2	4
TOTALS	2	4	3	57	9	8	30	44	51	126		334

NON-CIA REQUESTS
6 MONTHS SAMPLE - 1960

FIGURES ON THIS TABLE REFER TO THE NUMBER OF TIMES EACH SECTION OF ~~ISC~~ CODES WAS USED IN SEARCHING. THEY DO NOT EQUATE TO THE NUMBER OF SEARCHES.

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INTELLOFAX REQUESTS - 6 MONTHS SAMPLE 1960 - SHOWING SECTIONS OF ISC USED

Tab B - 1

REQUESTING AGENCY	100 POLITICAL	200 ARMY	300 NAVY	400 AIR	500 WEAPONS	600 R&D	700-739 MATERIALS	740-749 PRODUCTS	750-799 TRADE/ FINANCE	800 SOCIOLOGY	900 RES. AIDS	AREA	TOTALS
STATE	27	2				2	3	2	7	14	1		58
ARMY	10	21	4	5	13	66	24	38	37	19	4	1	242
NAVY	1	4	17	13	6	31	4	6	21	1			104
AIR	11	3	5	23	1	14	3	3	19	1		1	84
DEFENSE	2							1		1			4
USIA	2							1	4	8			15
NSA				2	21	55		27	32	2			139
INTERIOR	6	1	1	1		4	9	2	5				29
<div style="background-color: black; width: 50px; height: 15px;"></div>						1				1			2
AGRICULTURE						2	1			1			4
TOTALS	59	31	27	44	41	175	44	80	125	48	5	2	681

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INTELLOFAX REQUESTS - 6 MONTHS SAMPLE 1960 - SHOWING SECTIONS OF ISC USED

FIGURES ON THIS TABLE REFER TO THE NUMBER OF REQUESTS EACH SECTION OF ■■■ CODES WAS USED IN SEARCHING. THEY DO NOT EQUATE TO THE NUMBER OF SEARCHES.

25X1A

25X1A

REQUESTING OFFICE	100 POLITICAL	200 ARMY	300 NAVY	400 AIR	500 WEAPONS	600 R & D	700-739 MATERIALS	740-749 PRODUCTS	750-799 TRADE/ FINANCE	800 SOCIOLOGY	900 RES. AIDS	AREA	TOTALS
OCI	9	1		1	2	3	1	1	3			2	23
ONE	5				1	1			1	4		1	13
OO/C													
25X1A	5								1	1			7
	1	1						1				12	3
ORR	30	10	6	8	7	24	5	29	30	5		12	166
OST	147	62	58	58	36	144	86	105	61	143	26	3	929
DDT + SRS	4								1	2			7
25X1A	30					27		28	4	3	2	1	95
	31	26			1	3	1	26	1	28			117
DDP	104	17	4	7	1	13	4	16	53	38	2	16	275
CT STAFF - +													
OTR	9					4	2		4	2		1	22
OS	8					2			1			2	13
DDG/HB		1	1	1					2	1			7
COMMO	1					4		2	5				12
OST	1				1							2	4
GENERAL COUNSEL	2								1				3
OCR													
ADG						1		1					2
LD													
BR													
OR										26			26
IR	5	2		2	2	3	2	1	5		1	1	24
SR													
PIC	1	1	1	4	3	2		1	2	2		5	22
LY									1		27		28
TOTALS	394	122	70	81	54	231	210	211	176	255	58	46	1,799